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1 Worksheet Search

1.1 System Requirements and Installation

1.1.1 System Requirements

Nimble Software Worksheet Search runs on Microsoft Windows compatible computers. We recommend any of the following versions of Microsoft Windows:

Any of the following versions of Microsoft Windows:

- Microsoft Windows 98
- Microsoft Windows Me
- Microsoft Windows 2000
- Microsoft Windows XP
- Microsoft Windows Vista

Any of the following versions of Microsoft Office:

- Microsoft Office 2000
- Microsoft Office XP
- Microsoft Office 2003
- Microsoft Office 2007

1.1.2 Installation

Worksheet Search is shipped in a single file named `worksheet_search_setup.exe`.

1. Close all running instances of Excel.
2. Save the file to a temporary folder and run `worksheet_search_setup.exe`.
3. Simply double-click on this file and answer a few questions to install Worksheet Search on your computer.

Once Worksheet Search is installed, you can see an additional toolbar in Excel.

1.1.3 Uninstalling the Software

If you wish to uninstall Worksheet Search, follow these instructions:

1. Close all running instances of Excel.
2. Click the Start menu from the taskbar and select Settings/Control Panel.
3. Double-click on Add/Remove Programs.
4. Select Worksheet Search from the list and click the Add/Remove button.
5. Confirm that you want to uninstall Worksheet Search.

1.2 Tutorial

1.2.1 What does Worksheet Search do?

Worksheet Search is a Microsoft Excel add-in that helps to find a certain sheet in a workbook that contains a wide range of sheets. Worksheet Search integrates into MS Excel by placing its toolbar into the Excel toolbar area.

The add-in allows one to search for an exact sheet name or to define a wildcard. In case of the exact sheet name, the add-in immediately activates the found sheet. When wildcard is used, the add-in immediately activates the found sheet if it is the only sheet that complies with a wildcard; if several sheets comply with a wildcard, the add-in shows a dialog box where the required sheet can be selected and activated.

1.2.2 Activating Worksheet

When installing Worksheet Search, there is a toolbar in the Excel toolbar area. The toolbar has an edit box for entering sheet name or a wildcard.



If you need to find the exact sheet and you remember its name, then simply enter sheet name and press Enter.

For example:



If "sheet233" exists, it will be activated immediately. The input is case insensitive, e.g., "Sheet233" and "sheet233" are equivalents.

Whenever you want to find and activate a sheet, but you don't remember its exact name, the usage of wildcard will help you find the sheet in that situation.

Read the next topic to find out how wildcards can help you.

1.2.3 Defining Wildcards

In computer (software) technology, a wildcard character can be used to substitute for any other character or characters in a string.

The asterisk (*) usually substitutes as a wildcard character for any zero or more characters, and the question mark (?) usually substitutes as a wildcard character for any one character.

For example, to find sheet(s) that have "May" in their names enter "*may*"



The result will find the following sheet names if they exist:

"May2006"

"May2007"

"2005 may"

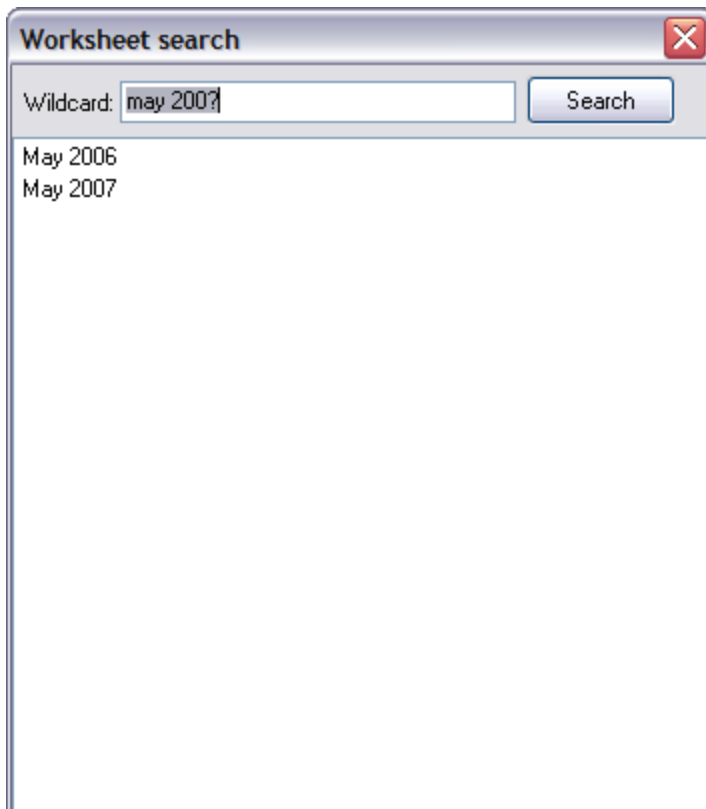


When a question mark (?) is used the result for "may 200?" will be

"May2006"

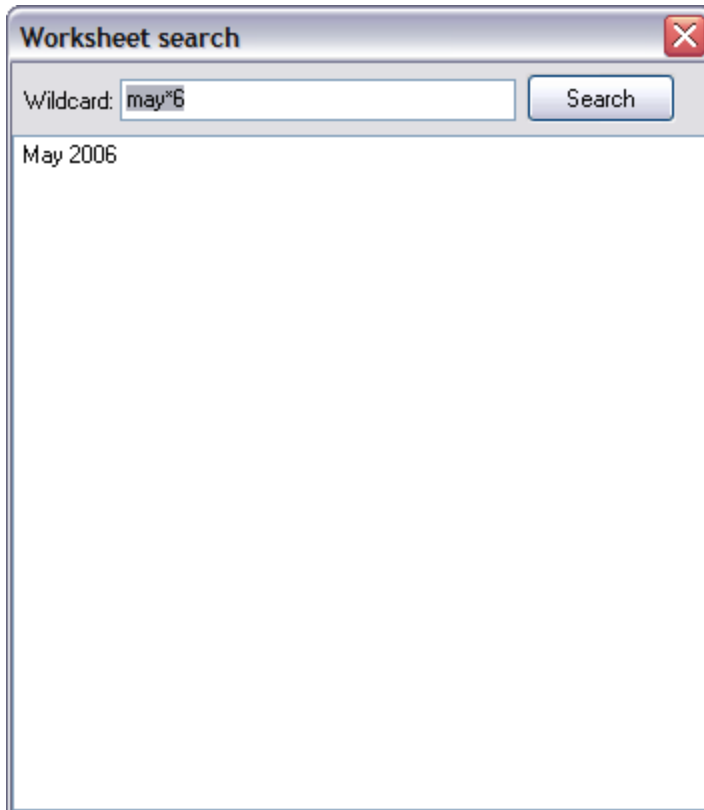
"May2007"

But not "2005 may"



When the result of wildcard search is more than one sheet, the dialog box with the list of found sheets will be shown. To activate the required sheet simply select it in the list, and then close the dialog box to continue working with the selected sheet.

Note: Wildcard edit box in the dialog box allows one to redefine the wild card if the results are not acceptable. To search with a new wildcard enter a new value in the edit box and click the Search button.



1.3 Getting Help

1.3.1 Help

The help file that comes with Worksheet Search contains complete documentation of all aspects of the program.

To display Help:

Choose Start » Programs » Worksheet Search » Help or press F1

-or-

Click the Help command in the Worksheet Search toolbar

1.3.2 Sending Feedback to Nimble Software

We love to hear from our customers. Send us your suggestions, ideas, and bug reports about Worksheet Search to support@nimblesoftware.com. Please include your e-mail address so that we can contact you if we have any questions.

If you want to get the latest information about Worksheet Search, please visit the Worksheet Search Homepage on the web.
